

# TERRINGTON ST CLEMENT COMMUNITY SCHOOL



72 Churchgateway  
Terrington St Clement  
Kings Lynn  
Norfolk  
PE34 4LZ

Tel: 01553-828348 (OFFICE)

Fax: 01553-828348

**Headteacher : Miss A Conner MA**  
[office@terrington-st-clement.norfolk.sch.uk](mailto:office@terrington-st-clement.norfolk.sch.uk)

8<sup>th</sup> June 2022

Dear Parents/Carers

The constitution of our Governing Board of our school includes two Parent Governor positions where representatives are elected by the parent body. Some of our more long serving parent governors have been co-opted onto the board to maintain continuity and ensure a wide skill set. We currently have one Parent Governor position vacant and as such would like to open this up for nominations.

The governing body, with the headteacher, has overall responsibility for the running of the school. Governors are people who wish to make a positive contribution to the school, working in partnership with the Headteacher and wider school community to promote continuous improvement in the school's performance. Governing bodies have three core strategic functions:

- Ensuring clarity of vision, ethos and strategic direction;
- Holding the headteacher to account for the educational performance of the school and its pupils; and
- Overseeing the financial performance of the school and making sure its money is well spent.

We ask that our Governors are fully committed to our vision which is available to view on our website [www.terringtonstclementschoo.co.uk](http://www.terringtonstclementschoo.co.uk). A Governor's duties include attending at least one Governing Board meeting per term; in addition to this, Governors attend one or two committee meetings per term and also make a visit to the school. To support Governors in their role, the Local Authority offers an e-learning training service for Governors. Our governing body has an expectation that those new to being a governor, attend free induction training and other training relevant to their role.

On the [school website](#) in the news section you will be able to see the sheet which summarises the circumstances under which someone cannot serve as a governor. In addition, parents/carers who have paid employment in the school for 500 or more hours per academic year or who are elected members of the Local Authority, are not eligible to stand in these elections. Nominations must be from parents or carers with children at the school on the day that nominations close. The term of office for Parent Governors on our Governing Board is 4 years and the successful candidate does not have to resign if their child leaves the school.

If you would like to stand for election, please complete the nomination form, found on the school website and return it to the school by Monday 20<sup>th</sup> June no later than 12 noon. This can be sent via email to the email address above or delivered to the school office (printed copies can be provided by



the office on request). You may also include a short personal statement to support your nomination, which should be no longer than 250 words. These will be sent electronically to parents alongside information about how to vote. Self-nominations will be accepted but if you are nominating another parent, please seek their prior consent. If there are more nominations than vacancies, the election will be by secret ballot.

Yours faithfully



Miss A Conner  
Headteacher

